

School Review Process

A valuable process led by Jigsaw Learning to examine, refine and enhance your school's Collaborative Response Model!

The school review process is intended to provide valuable feedback to school leadership teams. From the perspective of a critical friend focusing on the school's Collaborative Response Model, this process will help to determine next steps to be considered for the organization. The School Review process involves three phases:

"The school review process facilitated by Jigsaw Learning was a valuable experience for our school! It highlighted school successes and led our staff through the process of defining next steps as a school team. We would definitely recommend this process to any school!!"



Debra Mielke, Principal

Phase 1 – Initial Consultation with School Leadership (1-2 hours)

The initial meeting with the school leadership team is intended to determine:

What have we done?

- An understanding of the review process and the deliverables to be expected
- The basic demographics of the school, to assist in understanding the context
- The structures and processes established in relation to the Collaborative Response Model
- Key documents to be reviewed
- The successes currently being experienced from the perspective of the school leadership team
- The current challenges or barriers being experienced
- Areas to focus on or questions to be asked during the school review day

Phase 2 – School Review Day

The school review day is an opportunity to engage with eyes and ears wide open. This review day involves:

Where are we now?

- Opportunity to observe key structures/activities identified in the initial consultation (collaborative team meetings, interventions, flex/intervention periods, classroom instruction, staff meetings, etc.)
- Opportunity to meet (formally/informally) with key staff members to determine their thoughts related to the school's Collaborative Response Model efforts
- Efforts to gain a contextual understanding of the school and current reality

Following the school review day, a review report will be generated and provided to the school prior to the School Leadership Debrief. [Click on the link to access a sample review report.](#)

Phase 3 – School Leadership Debrief (1-2 hours)

Where do we go next?

Following the delivery of the school review report, a debrief session will be scheduled with the school leadership team to discuss the review report and provide further feedback to assist in determining next steps for the school.

Based on the debrief meeting, a parallel debrief session with staff can be scheduled, as well as any related follow-up that is determined in through the debrief process.

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